

Volunteering at Covenant Christian School



We are grateful for your commitment to weaving your
unique skills into our community tapestry.

How We Communicate Our Needs

School-Wide Needs



Opportunities like Hot Lunch or Track and Field are communicated broadly via school newsletters and parent group emails.

Classroom & Field Trips



Teachers coordinate their own specific classroom events and field trips. They will reach out directly to parents as required.

The Three C's of Volunteering: Care



Patient & Flexible:
Responding to the unique,
changing needs of students.



Generating Enthusiasm:
Bringing a positive, prompt,
and friendly attitude.



Discovering Strengths: Looking
for the distinct interests and
strengths of each child to
improve their self-image and
independent learning habits.



Supportive:
Working in mutual respect and
confidence with our
teaching staff.



The Three C's of Volunteering: Confidentiality



**What happens in the school,
stays in the school.**

Keep all information about students and teachers confidential. Do not repeat observations to friends, relatives, co-workers, or acquaintances.



The Critical Exception:

If a student reports abuse, or indicates they may harm themselves or others, this must be reported immediately to the teacher or school counselor—never investigated independently.

The Three C's of Volunteering: Conduct & Challenges

Navigating Challenges



The Boundary Guidelines

To maintain equality and safety, please maintain classroom expectations of the teacher as of the school.

- ✗ Promote commercial or political entities
- ✗ Lend money to students
- ✗ Indulge students with gifts or food

The Field Trip Partnership

The Volunteer's Role

- Assists with supervision
- Stays with the assigned school group at all times
- Maintains age-appropriate adult behaviour
- Refers discipline to the teacher

The Teacher's Role

- Ultimate authority on the trip (even regarding a parent's own child)
- Responsible for content and instruction
- Responsible for schedule management
- Responsible for overall safety



Protecting Our Village: The Screening Process

Are you volunteering in a position of trust/authority?

No

General volunteering (e.g., Hot lunch, field trip group).

Action: Complete the annual Volunteer Registration and Confidentiality Form at the office.

Yes

Do you spend extended time in an unsupervised setting, accompany an overnight excursion, or coach?

Action: You require a current Vulnerable Sector Check (VSC) and Intervention Record Check (IRC) within the last 12 months.

(The school covers the fee for volunteer coaches)

Ready to Join the Tapestry? Next Steps

1

Complete and sign your annual Volunteer Registration and Confidentiality Form
(available at the office).

2

Always remember to sign in and out at the school office
when you visit the building.

3

Step in, have fun, and know that your time is deeply appreciated
by our staff and students!

