



Thursday, March 19, 2020

Dear Parent/Guardians:

We sincerely pray that this letter finds you and your family well. We are currently living in unprecedented times. There is a lot of information being sent to you in a short period of time. As members of this community, we must approach the upcoming days with patience, understanding, and a realization that we are all learning this “new” together. I think back to the book of Esther: *“Perhaps you were born for such a time as this”* (Esther 4:14).

CCS is operating under the strict directives of Alberta Health Services public safety guidelines. Thus, we ***must be mindful of social distancing and limiting public interaction as we allow access to the school.*** Thanks for your understanding that the times allocated (see below) for picking up student materials are to ensure safety for everybody. I truly feel we can view this as a means of Servant-Working. By being inconvenienced and sacrificing our time (along with many other things), we are helping those who are vulnerable. Please feel free to talk to your children about this very ideal.

On Monday, March 23rd, you are asked to visit CCS to pick up your child(ren)’s items. **There is also very important information to be shared that is vital to your child’s education.** This will include information from each of your child’s teachers about how they will be learning going forward. This will only be in written format, teachers will not be available to converse at this time. ***You will want to bring a large tote or backpack to pick up learning resources.***

Only one parent will be permitted inside the building. As you are aware, we cannot have more than 50 people congregated together at one time. When you arrive for your collection time, please park in the staff lot and line-up appropriately at the main doors. We will allow parents access on a rotating basis. For safety reasons and timely access, we need to ensure that the visit is brief. Teachers will not be available for questions at this time. The package you will receive will address many of your questions and will inform you of how to keep in communication with your child’s teachers.

While you are at the school, you will come in through the main doors, and follow through towards the gym. You will walk by lost and found items, please gather these as you walk **OUT** of the gymnasium. Once in the gymnasium, you will go to the table designated for your child(ren)’s

homeroom. At this table, there are many materials your child(ren) will need to begin our remote learning rollout. This includes a letter from the homeroom teacher, future textbooks, and grade appropriate resources. Please pick up the learning resources and put them in your tote/backpack. You will then go to find all other student contents in marked bags. These are labelled by last name, alphabetically. Please pick up all bags associated with your family.

We will also be accepting the following items to drop off:

- School uniforms can be deposited in the bin outside the doors.
- Library materials dropped off on the cart labelled as such.
- Home reading books and other teacher provided materials.
- Letters/Notes to your teachers/Support Staff/Admin. A bin will be provided.

All parents will be required to sanitize their hands before and after retrieving your child's belongings. This schedule is in place to limit the number of individuals in the building at one time; thank you for arriving during your scheduled time:

A - C: 9:00 am - 10:00 am

D - G: 10:00 am - 11:00 am

H - L: 11:00 am - 12:00 pm

M - P: 12:00 pm - 1:00 pm

Q - T: 1:00 pm - 2:00 pm

U - Z: 2:00 pm - 3:00 pm

Should you not be able to pick up materials at the scheduled time on Monday, you may pick up from the school on Tuesday, March 24th, between 11:30 am and 1:30 pm.

Once again, thank you for your understanding during this challenging time.

Yours in Christian Education,

Mr. Simmons - Principal